



**OVERSEA-CHINESE BANKING CORPORATION LIMITED**

(Incorporated in Singapore)  
(Company Registration No. 193200032W)

**ANNUAL GENERAL MEETING TO BE HELD ON 22 APRIL 2022**

1. **Background.** Oversea-Chinese Banking Corporation Limited (**OCBC** or the **Bank**) refers to:
  - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
  - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the **Order**) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
  - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.
2. **Date, time and conduct of Annual General Meeting.** OCBC is pleased to announce that pursuant to the Order, its Eighty-Fifth Annual General Meeting (**AGM**) will be convened and held by way of electronic means on **Friday, 22 April 2022 at 2.00 p.m.** (Singapore time).
3. **Notice of AGM and proxy form.** The Notice of AGM and proxy form will be sent to shareholders by electronic means via publication on the Bank's website and on the SGX website<sup>1</sup>. Printed copies of these documents will not be sent to shareholders.
4. **No personal attendance at AGM.** As a precautionary measure due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person.**
5. **Alternative arrangements for participation in the AGM.** Shareholders may participate in the AGM by:
  - (a) observing and/or listening to the AGM proceedings via "live" audio-visual webcast or "live" audio-only stream;
  - (b) submitting questions to the Chairman of the Meeting in advance of, or "live" at, the AGM; and/or
  - (c) voting at the AGM (i) "live" by the shareholders themselves or their duly appointed proxy(ies) (other than the Chairman of the Meeting)<sup>2</sup> via electronic means; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

Details of the steps for pre-registration, submission of questions and voting at the AGM by shareholders (including CPF and SRS investors) are set out in the Appendix to this announcement.

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<sup>1</sup> The Notice of AGM and proxy form may be accessed on the Bank's website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

<sup>2</sup> For the avoidance of doubt, CPF and SRS investors will not be able to appoint a proxy(ies) (other than the Chairman of the Meeting) to vote "live" at the AGM on their behalf.

In particular, CPF and SRS investors should note that they (i) may vote “live” via electronic means at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or (ii) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 11 April 2022**.

6. **Persons who hold shares through relevant intermediaries.** Persons who hold OCBC shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), other than CPF and SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via “live” audio-visual webcast or “live” audio-only stream;
- (b) submitting questions to the Chairman of the Meeting in advance of, or “live” at, the AGM; and/or
- (c) voting at the AGM (i) “live” via electronic means; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

7. **2021 Annual Report and Letter to Shareholders.** The 2021 Annual Report and the Letter to Shareholders dated 31 March 2022 (in relation to the proposed renewal of the share purchase mandate) may be accessed at the Bank’s website as follows:

- (a) the 2021 Annual Report may be accessed at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> by clicking on the links for “2021 Annual Report – English” or “2021 Annual Report – Chinese” (as appropriate); and
- (b) the Letter to Shareholders dated 31 March 2022 may be accessed at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> by clicking on the link for “Letter to shareholders dated 31 March 2022”.

The above documents may also be accessed on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

8. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
<b>31 March 2022 (Thursday)</b>	Shareholders (including CPF and SRS investors) may begin to pre-register themselves or, where applicable, their appointed proxy(ies) for the AGM at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a> .
<b>5.00 p.m. on 11 April 2022 (Monday)</b>	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM to approach their respective CPF Agent Banks or SRS Operators to submit their votes.

Key dates	Actions
<p><b>2.00 p.m. on 19 April 2022 (Tuesday)</b></p>	<p>Deadline for shareholders to:</p> <ul style="list-style-type: none"> <li>• pre-register for the “live” audio-visual webcast/“live” audio-only stream of the AGM proceedings;</li> <li>• submit questions in advance; and</li> <li>• submit instruments appointing a proxy(ies).</li> </ul> <p><b>Shareholders who wish to appoint a proxy(ies) (other than the Chairman of the Meeting) <u>must</u>, in addition to completing and submitting an instrument appointing a proxy(ies), pre-register their appointed proxy(ies) at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>.</b> Shareholders can upload scanned copies of their completed and signed proxy forms and pre-register their appointed proxy(ies) at the same time at the pre-registration website.</p> <p>Shareholders who wish to appoint a proxy(ies) (other than the Chairman of the Meeting) are encouraged to submit their instruments appointing a proxy(ies) early, and should pre-register their appointed proxy(ies) for the AGM by this deadline.</p>
<p><b>By 2.00 p.m. on 21 April 2022 (Thursday)</b></p>	<p>Authenticated shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who have (or have been) pre-registered via the pre-registration website will receive an email which will contain unique user credentials and instructions on how to access the “live” audio-visual webcast or “live” audio-only stream of the AGM proceedings (the <b>Confirmation Email</b>).</p> <p>Individuals or corporates whose status as shareholders <u>cannot be verified</u> will receive an email informing them of this. Such individuals or corporates may contact the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd. at +65 6536 5355 between 2.00 p.m. and 6.00 p.m. on 21 April 2022 or between 9.00 a.m. and 12.00 p.m. on 22 April 2022, or via email at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a>, if they have any questions.</p> <p>Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who do not receive the Confirmation Email by <b>2.00 p.m. on 21 April 2022</b>, but have (or have been) pre-registered by the 19 April 2022 deadline and have not been informed of an unsuccessful registration, should contact the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd. at +65 6536 5355 between 2.00 p.m. and 6.00 p.m. on 21 April 2022 or between 9.00 a.m. and 12.00 p.m. on 22 April 2022, or via email at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a>.</p>
<p><b>Date and time of AGM – 2.00 p.m. on 22 April 2022 (Friday)</b></p>	<ul style="list-style-type: none"> <li>• Click on the link in the Confirmation Email and follow the instructions to access the “live” audio-visual webcast of the AGM proceedings and to ask questions and vote “live” at the AGM via the audio-visual webcast platform; or</li> <li>• Call the toll-free telephone number and follow the instructions in the Confirmation Email to access the “live” audio-only stream of the AGM proceedings.</li> </ul> <p>Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) must access the AGM proceedings via the “live” audio-visual webcast in order to ask questions and vote “live” at the AGM.</p>

9. **Further information.** For more information, shareholders can refer to the FAQs on the Bank's website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> (click on the hyperlink "FAQ on AGM Arrangements").
10. **Important reminder.** Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Shareholders should check the Bank's website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> or the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.

OCBC would like to thank all shareholders for their co-operation in enabling us to hold our AGM with the optimum safe management measures amid the current COVID-19 situation.

Peter Yeoh  
Secretary

Singapore  
31 March 2022

## APPENDIX

### Steps for pre-registration, submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a “live” audio-visual webcast or “live” audio-only stream via their phones, tablets or computers, submit questions in advance of, or “live”, at the AGM, and vote at the AGM (i) “live” by the shareholders themselves or their duly appointed proxy(ies) (other than the Chairman of the Meeting)<sup>3</sup> via electronic means; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

#### **Step 1: Pre-registration**

No.	Actions	Details
1	Register at the pre-registration website	<p><b>Shareholders (including CPF and SRS investors) can pre-register themselves or, where applicable, their appointed proxy(ies) for the AGM at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a> from 31 March 2022 up to 2.00 p.m. on 19 April 2022 to enable OCBC to verify their status.</b></p> <p>Individuals or corporates whose status as shareholders <u>cannot be verified</u> will receive an email by <b>2.00 p.m. on 21 April 2022</b> informing them of this. Such individuals or corporates may contact the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at +65 6536 5355 between 2.00 p.m. and 6.00 p.m. on 21 April 2022 or between 9.00 a.m. and 12.00 p.m. on 22 April 2022, or via email at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a>, if they have any questions.</p> <p>Following the verification, authenticated shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who have (or have been) pre-registered will receive a Confirmation Email by <b>2.00 p.m. on 21 April 2022</b>, which will contain unique user credentials and instructions on how to access the “live” audio-visual webcast or “live” audio-only stream of the AGM proceedings.</p> <p>Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who do not receive the Confirmation Email by <b>2.00 p.m. on 21 April 2022</b>, but have (or have been) pre-registered by the 19 April 2022 deadline and have not been informed of an unsuccessful registration, should contact the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at +65 6536 5355 between 2.00 p.m. and 6.00 p.m. on 21 April 2022 or between 9.00 a.m. and 12.00 p.m. on 22 April 2022, or via email at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a>.</p>

<sup>3</sup> See footnote 2 above.

**Step 2: Submission of questions**

No.	Actions	Details
2(a)	<p><b>Submission of questions in advance of the AGM</b></p>	<p><b>How to submit questions in advance of the AGM.</b> Shareholders (including CPF and SRS investors) can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p><b>(a) Via pre-registration website.</b> Shareholders who pre-register for the AGM may submit their questions via the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>.</p> <p><b>(b) Via email.</b> Shareholders may submit their questions via email to the Bank at <a href="mailto:OCBCAGM2022@ocbc.com">OCBCAGM2022@ocbc.com</a>.</p> <p><b>(c) By post.</b> Shareholders may submit their questions by post to the Bank, at OCBC Bank, Group Secretariat, 65 Chulia Street, #08-00 OCBC Centre, Singapore 049513.</p> <p>When submitting questions via email or by post, the shareholder would also need to provide the following details:</p> <ul style="list-style-type: none"> <li>• full name;</li> <li>• address;</li> <li>• number of shares held; and</li> <li>• the manner in which his/her/its shares in OCBC are held (e.g., via CDP, CPF, SRS and/or scrip).</li> </ul> <p><b>Deadline to submit questions in advance of the AGM.</b> All questions submitted in advance of the AGM via any of the above channels must be received by <b>2.00 p.m. on 19 April 2022</b>.</p>
2(b)	<p><b>Pre-register to ask questions “live” at the AGM</b></p>	<p><b>How to ask questions “live” at the AGM.</b> Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) can ask the Chairman of the Meeting substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, “live” at the AGM, by typing in and submitting their questions through the “live” chat function via the audio-visual webcast platform.</p> <p><b>Pre-registration required for shareholders and proxies.</b> Shareholders (including CPF and SRS investors) who wish to ask questions “live” at the AGM must first pre-register themselves at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>. Shareholders who wish to appoint a proxy(ies) (other than the Chairman of the Meeting) to ask questions “live” at the AGM on their behalf must, in addition to completing and submitting an instrument appointing a proxy(ies), pre-register their appointed proxy(ies) at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>.</p> <p><b>Access AGM proceedings via “live” audio-visual webcast to ask questions.</b> Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) must access the AGM proceedings via the “live” audio-visual webcast in order to ask questions “live” at the AGM, and will not be able to do so via the audio-only stream of the AGM proceedings.</p>

No.	Actions	Details
2(c)	<b>Addressing of questions</b>	<p><b>Addressing questions in advance of the AGM.</b> We will endeavour to address all substantial and relevant questions (which are related to the resolutions to be tabled for approval at the AGM) received from shareholders in advance of the AGM by publishing our responses to such questions on the Bank's website at the URL <a href="https://www.ocbc.com/group/investors/annual-report-and-agm.page">https://www.ocbc.com/group/investors/annual-report-and-agm.page</a> and on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> prior to the AGM.</p> <p><b>Addressing questions during the AGM.</b> We will address substantial and relevant questions (which are related to the resolutions to be tabled for approval at the AGM) which have not already been addressed prior to the AGM, as well as those received through the "live" chat function at the AGM itself. Where substantially similar questions are received, we will consolidate such questions and consequently not all questions may be individually addressed.</p> <p><b>Minutes of AGM.</b> We will publish the minutes of the AGM on the Bank's website and on the SGX website, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.</p>

### **Step 3: Voting at the AGM**

No.	Actions	Details
3(a)	<b>Exercise of voting rights at the AGM</b>	<p><b>Shareholders who wish to exercise their voting rights at the AGM may:</b></p> <p>(a) (where such shareholders are individuals) vote "live" via electronic means at the AGM or (whether such shareholders are individuals or corporates) appoint a proxy(ies) (other than the Chairman of the Meeting)<sup>4</sup> to vote "live" via electronic means at the AGM on their behalf; or</p> <p>(b) (whether such shareholders are individuals or corporates) appoint the Chairman of the Meeting as their proxy to vote on their behalf at the AGM.</p> <p>Shareholders who wish to appoint a proxy(ies) <u>must</u> submit an instrument appointing a proxy(ies) in accordance with the instructions on the proxy form.</p>
3(b)	<b>Pre-register to vote "live" at the AGM</b>	<p><b>Pre-registration required for shareholders and proxies.</b> Shareholders (including CPF and SRS investors) who wish to vote "live" via electronic means at the AGM must first pre-register themselves at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>. Shareholders who wish to appoint a proxy(ies) (other than the Chairman of the Meeting) to vote "live" via electronic means at the AGM on their behalf must, in addition to completing and submitting an instrument appointing a proxy(ies), pre-register their appointed proxy(ies) at the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>.</p>

<sup>4</sup> See footnote 2 above.

No.	Actions	Details
		<p><b>Access AGM proceedings via “live” audio-visual webcast to vote.</b> Shareholders (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) must access the AGM proceedings via the “live” audio-visual webcast in order to vote “live” at the AGM, and will not be able to do so via the “live” audio-only stream of the AGM proceedings.</p>
3(c)	<p><b>Submission of instruments appointing a proxy(ies)</b></p>	<p><b>How to submit instruments appointing a proxy(ies).</b> Shareholders who wish to submit instruments appointing a proxy(ies) must do so in the following manner:</p> <p>(a) if submitted by post, be lodged with the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or</p> <p>(b) if submitted electronically, be submitted:</p> <p>(i) via email to the Bank’s Polling Agent at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a>; or</p> <p>(ii) via the pre-registration website which is accessible from the URL <a href="https://smartagm.sg/ocbcagm2022">https://smartagm.sg/ocbcagm2022</a>,</p> <p>in each case, by <b>2.00 p.m. on 19 April 2022.</b></p> <p><b>Where to obtain proxy form.</b> A shareholder who wishes to submit an instrument appointing a proxy(ies) can download a copy of the proxy form from the pre-registration website at the URL provided above, the Bank’s website at the URL <a href="https://www.ocbc.com/group/investors/annual-report-and-agm.page">https://www.ocbc.com/group/investors/annual-report-and-agm.page</a> or the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>, and complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and submitting it via email to the email address provided above or via the pre-registration website at the URL provided above.</p> <p><b>Due to the current COVID-19 situation in Singapore, shareholders are strongly encouraged to submit completed proxy forms electronically via email or via the pre-registration website.</b></p>
3(d)	<p><b>Withdrawal of instrument appointing a proxy(ies)</b></p>	<p><b>Completion and return of the instrument appointing a proxy(ies) does not preclude a shareholder from attending, speaking and voting at the AGM.</b></p> <p><b>How to withdraw instrument appointing a proxy(ies).</b> A shareholder who has submitted a valid instrument appointing a proxy(ies) but who subsequently wishes to attend, speak and vote at the AGM himself/herself/itself may withdraw the instrument appointing a proxy(ies) by sending an email to the Bank’s Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at <a href="mailto:OCBCAGM2022@boardroomlimited.com">OCBCAGM2022@boardroomlimited.com</a> to notify the Bank of the withdrawal and request for his/her/its own unique user credentials to access the “live” audio-visual webcast and “live” audio-only stream of the AGM proceedings.</p> <p>When sending in the notice of withdrawal, the shareholder would also need to provide the following details:</p> <ul style="list-style-type: none"> <li>• full name;</li> <li>• NRIC/passport/company registration number;</li> <li>• address; and</li> </ul>



No.	Actions	Details
		<ul style="list-style-type: none"> <li>• the manner in which his/her/its shares in OCBC are held (e.g., via CDP and/or scrip).</li> </ul> <p>The email must be received by the Bank's Polling Agent, Boardroom Corporate &amp; Advisory Services Pte. Ltd., by <b>2.00 p.m. on 19 April 2022</b>.</p> <p><b>Pre-registration by shareholder after appointment of proxy(ies).</b> A shareholder who has appointed a proxy(ies) and who subsequently pre-registers on the pre-registration website to attend, speak and vote at the AGM by 2.00 p.m. on 19 April 2022 without withdrawing the instrument appointing a proxy(ies) will, subject to verification, receive a Confirmation Email by 2.00 p.m. on 21 April 2022, and will automatically revoke the appointment of the proxy(ies) if the shareholder logs on to access the "live" audio-visual webcast of the AGM proceedings.</p>
3(e)	<b>Voting by CPF and SRS investors</b>	<p><b>How CPF and SRS investors may vote.</b> CPF and SRS investors:</p> <ul style="list-style-type: none"> <li>(a) may vote "live" via electronic means at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or</li> <li>(b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by <b>5.00 p.m. on 11 April 2022</b>.</li> </ul>